

**Report of Internal Quality Assurance Cell of Arts college, Buldana**

**2013-2014**

Chair Person	:	Principal Dr. S.R. Bathe
Administrative Officer	:	Shri. A.S. Rindhe
Management Members	:	1) Shri. V.T. Patil (Founder ,President of the Society)  2) Dr. V.A. Bahekar (Joint Secretary)  Shri S.S.& Y.K. Sanstha Chikhli Dist. Buldana
Members	:	1) Dr.S.E. Navlakhe  2) Sau.A.W. Khadatkar  3) Shri M.L. Vyawahare  4) Dr. A.V. Patil
Coordinator	:	Shri N.L. Arulkar

## **Part A:**

### **The plan of action checked out by the IQAC in the beginning of the year towards Quality enhancement and the outcome achieved by the end of the year.**

The plan of action chalked out by the IOAC in the beginning of the year 2013-14 towards quality enhancement is given below

The meeting of IQAC committee was held on Friday 21st June 2013 presided over by

Principal, Chairperson of the committee and the proposed plan for quality improvement of the institution is given below.

\* To promote faculty members for registering their Name for Ph.D. 0 To organize Remedial Coaching for SC/ST/OBC & Minorities students.

\* To organize coaching classes for entry in services for SC/ST/OBC & Minorities students.

\* Appointment of new Teachers.

\* Organize Literacy Programme, AIDS Awareness Campaign, Through NSS and also participate Pulse Polio Movement.

\* Purchase of new Books, Cup-board and Sports Materials, computers, CD'S, Interactive Board, phones public addressing system for students. 0 To develop play grounds.

\* Celebrate Lord Ganesh Festival, Annual Gathering and Gunavant Viddyarthi Satakar Samarambha.

\* To encourage students to participate in Inter Collegiate Cultural and Sports Tournaments.

### **The plan of action chalked out by the IQAC in the beginning of years is mention above and out-come achieved by the institution.**

\* We have implemented the scheme of Remedial coaching.

\* We have implemented the scheme of Coaching Classes for Entry in Services.

\* 4 teachers are appointed on C.H.B. level to complete Course.

\* Institution has organized Literacy programme. Aids awareness programme at adopted Villeg Sawala and also participated in pulse polio movement organized by Civil Hospital, Buldana .

- \* To enrich library College has purchased 405 new books Academic Session 2013-14 new cupboard and racks also.
- \* The College has purchased sports equipments.
- \* Student Council has Organized Ganesh festival , Annual Gathering and ‘Gunavant Viddyathri Satkar Samarambha.’
- \* Our College teams participated in inter -collegiate tournament and 01 player of this team is selected in University team of Cross Countries & Athletic.
- \* All faculty members organized subject wise Seminars in the classes regularly. After this all faculty members organized remedial coaching classes for weaker section students.

## **Part B**

### **1. Activities reflecting the goals and objectives of the Colleges:**

#### **Goals :**

- \* To provide educational facilities to the students coming from semi-urban, rural and poor families to shape their physical, mental and academic personalities and to train, to equip such students to face the challenges of life.
- \* To impart qualitative, value based and career oriented education.
- \* To create Social and National awareness and enable them to become responsible citizen.
- \* To develop confidence, self-reliance, courage and decision making process among the students.
- \* To provide a platform to the students by giving them an opportunity to face all challenges of the competitive world with their potential in cultural-activities, sports, athletics and other event.
- \* The mission statement is communicated to the students at the out set of the year by

\* organizing symposium, workshop and seminar and for the teaching community, staff members and stakeholders.

### **Objectives:**

- \* Our following objects shows that the academic programmes are in line with them.
- \* To provide educational facilities to the students coming from semi-urban, rural and poor families to shape their physical, mental and academic personalities and to train, to equip such students to face the challenges of life.
- \* To impart qualitative, value based and career oriented education.
- \* To create social and national awareness and enable them to become responsible citizen.
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- \* The mission statement is communicated to the students at the beginning of the year by organizing symposium, workshop and seminar for the teaching community, staff members and stakeholders.

### **2. New academic programmes initiated (UG and PG):**

Nil

### **3. Innovations in curricular design and transaction:**

The faculty members of the college often gives valuable suggestions to the Board Of studies in their respective subjects.

### **4. Inter-disciplinary programmes started:**

The committee has worked to control inter disciplinary action.

### **5. Examination reforms implemented:**

We have formed college Examination committee Under the supervision of this committee we have conducted four unit tests and one common test as per University Examination Pattern.

### **6. Candidates qualified: NET/SLET/GATE etc.**

## **7. Initiative towards faculty development Programme:**

- Organized One day computer Training Programme for Teachers.
- Internet access facilities available for Teachers.
- To encourage Faculty members for attending International, National, as well as State Level Conference/Seminar/Workshops.
- To promote faculty members for presenting research paper in conferences. To promote faculty members to attend orientation/refreshers/ Short-term Courses.

## **8. Total number of seminars/Workshops conducted:**

During current academic session subject wise seminars were conducted in almost all the subjects. Organized guidance speech to the students about communication skill.

## **9. Research Projects:**

A) Ongoing Nil

B) Completed Nil

## **10. Patents generated if any:**

Nil

## **11. New collaborative research programmes:**

Nil

## **12. Research grants:**

Nil

## **13 Details of research scholars:**

Shri S.E. Navalakhe Asst. Prof. in Marathi has been motivated for Ph. D. work and he has been awarded Ph. D. Degree on 29/12/2013.

## **14. Citation index of faculty members and impact factors:**

Nil

## **15. Honors/Awards to the faculty:**

S.G.B. Amravati University Amravati has been awarded Ph.D. Degree to Mr.S.E. Navalakhe H.O.D. of Marathi.

**16. Internal resources generated:**

Nil

**17. Details of departments getting SAP, COSIST/DST,FIST. Etc. Assistance/ recognition:**

Nil

**18. Community services:**

Under N.S.S. and Cultural Department, we have organized various activities during academic year.

**National Service Scheme :**

Organized Special Camp at Adopted village, Sawla.

Regular activities like Birth and Death Anniversary of Great Persons, literacy programme, awareness of AIDS, active participation in pulse polio movement, etc.

**Cultural Activities :**

1. Celebration of Ganesh feasival.
- 2 Participation in InterCollegiate Youth Festival.
- 3 Organized ‘Gunvant vidyarthi Satkar Samarambha’
4. Organized College Annual Gathering.

**19. Teachers and officers newly recruited:**

01 faculty Member of Political Science Recruited on Regular basic and 04 teachers 01 acu recruited on C.H.B Basis.

**20 Teaching-Nomteaching staff ratio:**

14.07

**21. Improvements in the library services:**

The Library has been set up in new specious and well furnished building.

The Process of binary system of books is going on.

Well furnished Reading Room for Students.

Open access system.

**22. New/ books/ journals subscribed and their value:**

Near about 405 new books are purchased during this year & their cost is Rs. 1,00,580/

**23. Course in which student assessment of teachers is introduced and the action taken on students feedback.**

After taking the feedback from students, we have improved teaching plan and teaching methods. Uses of modern teaching equipments.

With the help of Computer based teaching, we are trying to develop awareness about modern technique and educational development.

**24. Feedback from stake holders.**

Guidance and feedbacks are received from the Stake-holders offently.

Activities for all round development are run on the basis of feedback from stakeholders.

**25. Unit cost of education:**

Unit cost of education is Rs. 8496/Only.

**26. Computerization of administration and the process of admissions and examination result, Issue of certificate:**

College has done the process of admission receipt, bona fide certificates T.C. through computer.

**27. Increase in the infrastructural facilities:**

College has increased well furnished infrastructure for Students.

Completion of indoor Sports Training Facilities for college Students as well as local Students.

Single Wooden badminton Court is ready to play.

**28. Technology up gradation:**

College has Provided Broadband facilities.

Internet access is compulsory to all Staff members.

### **29. Computer and Internet access and training to teachers and students:**

College has organized one Day Computer Training for Teachers.

All Staff members have created their e-mail.

College has provided Computer lab for Students to develop Basic Knowledge abOUt Computers.

### **30. Financial aid to students:**

The following Financial Aids are available to the college students from the Central Government, State Government, The Institution and others.

#### **A) Central Government**

- 1) Govt. of India Scholarship for SC, ST, VJ, NT & SBC of lower income group students.
- 2) Govt. of India free ship SC, ST, VJ, NT & SBC students.

#### **B) State Government**

1. Free ship to Economically Backward Class Students.
2. Free ship to wards of Primary Teachers in Maharashtra State.
3. Free ship to wards of Secondary School Teachers.
4. Free ship to wards of Non-Teaching Employees.
5. Free ship to wards of Ex-Servicemen.
6. Students Welfare Scholarship Amravati University, Amravati.
7. Open Merit Scholarship for students of all communities.
8. Maharashtra State Scholarship for OBC students.

### **31. Activities and support from the Alumni Association:**

We have established alumni association and we conduct yearly meeting. In this meeting the suggestions are accepted and implement in next academic year.

We got suggestions & feedback from different alumina & trying to give them solutions.

### **32. Activities and support from the parent Teacher Association:**



We have established parents, teacher-students association and we conduct yearly meeting. In this meeting valuable suggestions are received and we try to implement from next session.

### **33. Health services:**

For better health of students our college organized physical efficiency test as well as medical checkup camp regularly. First aid box is available in the sports office. Hon.

Dr. S.S. Sawadtkar has appointed for any emergency so far as medical problem is concerned.

### **34. Performance in sports activities:**

Miss. Manisha Ashok Sasane selected in Sant Gadge Babe Amravati University Crosscountry & Athletics team.

### **35. Incentives to outstanding sportspersons:**

For encouraging the sports person college provides sports Kit as well as College facilitate track suit for those sports person who are selected in University team.

### **36. Student achievement and awards:**

Hon. President, Principal as well as teaching and non teaching members give some cash prizes to the students who have passed with topper marks in University examination of various subjects.

### **37. Activities of the Guidance and Counseling unit;**

Established Guidance and Counseling cell. We have provided appointment news as well as some guidance speech. The speech delivered by eminent persons from all walks of society.

### **38. Placement services provided to student:**

Some students got jobs in different sectors like government, semi government. private and some students established their own business.

Sr.No.	Name of the students	Year joining	Department/company
01	Ku. Mayuri Subash Kakde	2013	Maharashtra Police Buldana
02	Amol Prata-sin; Parihar	2013	Maharashtra Police Buldana
03	Vaibhav Sitaram Choudhari	2013	Indian Air Force

### **39. Development programmes for non-teaching staff:**

Our Non-teaching members are completed the course of MS-CIT successfully. Our principal has guided them for various things. The management and principal allow us

for various leaves for up gradations of computer knowledge. That is also one kind of self development for the Non teaching members.

### **40. Good practices of the institution:**

\* For the Sake of students institution has appointed one Full time teacher for the subject of political science.

\* Institution has completed the construction of Indoor sports Training Facilities in all respect. Open for all college students as well as Local Students.

\* Institution has organized one day Computer Training programme.

\* Hon. President, Principal as well as all teaching & Non-teaching members are giving cash prizes to the students who have Passed score high marks in various subjects.

\* Asst. prof. Mr. A.l(. Meshram, Marathi has submitted his PhD. Thesis for further process.

### **41. Linkages developed with National/International, academic/Research bodies: 3**

Nil

### **42. Action taken report on the AQAR of the previous year:**

Though Buldana is a district place it is closely tied with rural surrounding. In this small city there are total five colleges of Arts faculty and with that ratio the student are not available. Instead of joining for traditional education students prefer to join vocational courses like D.Ed., Nursing and IT1 etc. Students are inclined to imbibe vocational education and so number of students is less. Yet the institution and college administration having aim to increase the number of students.

#### **Efforts:**

1) Even after marriage female students and their parents are convinced to continue their education.

2) Students are by all means asked and persuaded not to withdraw the TC. It is the efforts of the college to know the exact problem and difficulty of the students before issuing them T.C. They are convinced to carry on their education. It is the attempt of the college to solve the problem of the students so that they can carry on their education at higher level.

3) The institute has already established Research Committee. Our two faculty members have published their research paper in Asian Journals of Computer Science in Sports. Other faculty members are presented their research paper in various conferences and seminars. It is published in souvenir book.

The research committee and head of the institution are always motivating faculty to organize Seminars as well as conferences.

4) The Girl's hostel is well built with all amenities but our college is situated in rural area. The college working hours are in morning and the most of the girls students can reach back to their houses and look after house hold responsibilities as well as agricultural duties and so they do not stay in the hostel.

Secondly the Govt. (Girls) hostel is available at Buldana so girls do not stay in college women's hostel.

5) During last academic session there were 25 committees for the smooth working of the college. Now they are considerably reduced and now the number of committees are 15.

6) We have already appointed two lady candidates as a senior lecturer Recently in the year 2012-13. We have published advertisement regarding recruitment of a senior lecturer in Political Science, but unfortunately we have not received any application of a qualified lady candidate.

7) College faculty should undertake research work and so they are motivated by offering Rs. 5,000/for M.Phil., Rs. 10,000/for Ph. D. Two faculty members have achieved Ph. D. and four faculty members have obtained M.Phil. Degree and they have also registered their name for Ph. D. and their work is in progress.

We have got near about twelve suggestions given by NAAC peer team. We have worked out six out of twelve and trying to implement remaining suggestions in next academic year.

**43 Any other relevant information the institution wishes to add:**

Five faculty members have been motivated by research committee for PhD. degree and they have registered their name.

Asst. Prof. Manoj L. Vyawahare Life member of 'Association of Indian Federation of Computer Science in Sports'.

**Section C**

**Outcomes achieved by the end of the year (attach separate sheet if required)**

\* Under the Campaign of Jagar Janivancha our college has received District Level Second Award by Gov.of Maharashtra in the year 2012-13.

\* Our Student Mr. Swapnil G. Bochare Stood 6th in Merit list of S.G.B. Amravati University Examination.

\* Asst. Prof. S.E. Navlakhe has been awarded Ph.D. Degree By S.G.B. Amravati University.

\* Asst.Prof. A.K. Meshram has Submitted Ph.D. Thesis to S.G.B. Amravati University.

\* We have constructed indoor Stadium for students.

### **Section D**

#### **Detail the plans of the institution for the next year.**

\* To promote the faculty members for research work. Like Minor, Major Research Project & published Research Paper in International & National Journals.

\* Purchasing of Books.

\* To organize seminar; Conference of various subject of U.G.C. level. Purchasing sports materials.

\* Pursue and implement the schemes of U.G.C. during 12th Plan.

\* Organize State as well as University level sports competitions.

Name & Signature of the

Director/Coordinator IQAC

Name & signature of the

Chairperson, IQAC